

**CITY OF NIAGARA FALLS**  
**DEPARTMENT OF HUMAN RESOURCES**  
April 30, 2021

**NOTICE OF ANTICIPATED**  
**JOB VACANCY**

<u>TITLE:</u>	<i>Cleaner</i>
<u>DEPARTMENT/DIVISION:</u>	<i>Municipal Building</i>
<u>NUMBER OF VACANCIES</u>	One (1) Open Competitive
	Grade 1 \$13.71- \$19.47 per hour (With longevity increments when applicable)

NOTE: This position may include shift work

**TYPICAL WORK ACTIVITIES:**

- **Sweeps, mops, strips, waxes floors, vacuums rugs**
- **Cleans and dusts furniture and equipment, washes lavatory fixtures, brick and tile walls, venetian blinds**
- **Washes windows, light globes, glass partitions and transoms**
- **Empties refuse receptacles; replenishes rest room supplies**
- **Disposes of trash**
- **Makes certain doors and windows are properly secured before leaving cleaning station**

Additional agency specific duties: **City of NF:** Cleans walls and polishes floor, keeps premises of buildings in a clean and orderly condition. **NFWB:** Keeps working areas in Water and Waste Water facilities clean and orderly. **NFSD:** Washes blackboards and chalk trays, and empties pencil sharpeners. **Public Library:** Spreads salt on icy sidewalks, parking lot entrance. Maintains interior and exterior plants and flower beds.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Some knowledge of cleaning methods and materials; ability to perform arduous laboring work; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

Any satisfactory combination of training and experience sufficient to indicate ability to do the work.

**THIS NOTICE WILL BE POSTED FOR A PERIOD OF FIVE (5) WORKING  
DAYS FROM APRIL 30, 2021 THROUGH MAY 7, 2021**

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Director of Personnel/EEO Officer  
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